

**THE TERRACE AT CANYON HILLS HOMEOWNERS ASSOCIATION**  
**BOARD OF DIRECTORS MEETING**  
**MEETING NOTICE / AGENDA**  
**JANUARY 23, 2020**  
**6:30 PM Regular Session**  
**PMG's Office, 65 Enterprise, 3rd Floor – Conference Room – Huntington I**  
**Aliso Viejo, CA 92656**

**I. CALL TO ORDER**

**II. HOMEOWNER OPEN FORUM**

**RULES OF ORDER**

*Time is valuable. Not only for yours but also that of your neighbors and Board of Directors. In order to promote better communication and provide all interested parties an opportunity to address the assembly, the Board of Directors asks that the following rules of order be observed:*

- a. Only one (1) speaker at a time will be recognized.*
- b. Each speaker will be allowed three (3) minutes to make a statement, ask questions or express concerns. Please be prepared when you speak.*
- c. Please raise your hand and wait to be recognized if you wish to speak.*
- d. Do not interrupt other. Show each speaker the same courtesy you would want extended to you.*
- e. No speaker will be allowed a second opportunity to speak until all others who wish to speak have had an opportunity to address the assembly.*
- f. Please respect the Chairperson's responsibility and authority in running the meeting.*
- g. The Open Forum period is approximately one-half hour. If you were not able to address a question or concern, please submit your question or concern in writing to the Management Company. You will then receive a written reply with the Board of Directors response.*

**III. COMMITTEE REPORT**

**IV. EXECUTIVE SESSION DISCLOSURE**

**V. TREASURER'S REPORT**

**VI. CONSENT CALENDAR**

- A. Approval of the November 21, 2019 Board Meeting Minutes;
- B. Acceptance of the November 30, 2019 Financials

**VII. NEW BUSINESS**

- A. Landscape Improvements Proposals / Report
- B. Common Area Improvement Proposals
- C. 2020 New Election Rules Approval
- D. Community Wide Re-pipe Proposals
- E. Pool Area Water Heater Proposal
- F. Upper Spa Pump Replacement Proposal
- G. Annual Insurance Renewal
- H. Annual Roof Inspection Closure Packet / Roof Repair Proposal
- I. 2019/2020 Audit and Tax Preparation Proposal
- J. Maintenance / Parking Committee Appointment
- K. Parking Assessment Presentation
- L. Board of Directors / Homeowner Requests
  1. Light Repairs - Lighting Contractor vs. Carasso Construction
  2. Repipe Options
  3. Owner Occupied Report

**VIII. NEXT BOARD MEETING – FEBRUARY 27, 2020**

**IX. ADJOURN**

**THE TERRACE AT CANYON HILLS HOMEOWNERS ASSOCIATION  
EXECUTIVE BOARD OF DIRECTORS MEETING  
MEETING NOTICE / AGENDA  
JANUARY 23, 2020  
5:00 PM Executive Session  
(CLOSED TO OWNERSHIP)  
PMG's Office, 65 Enterprise, 3rd Floor – Conference Room – Huntington I  
Aliso Viejo, CA 92656**

The following items may be addressed in Executive Session in accordance with California Civil Code 4935(a):

- **Litigation**
- **Matters relating to formation of contract with third parties**
- **Member Discipline**
- **Personnel Matters**

**I. CALL TO ORDER**

**II. SECRETARY'S REPORT**

- A. Approval of the November 21, 2019 Executive Board Meeting Minutes

**III. NEW BUSINESS**

- A. Legal Opinion Review
- B. Hearings

**IV. DELINQUENCY**

- A. Delinquency Report Review – November 30, 2019

**V. ADJOURN**