

**The Terrace at Canyon Hills Homeowners Association
Board of Directors Meeting
March 29, 2018**

MEETING NOTICE & AGENDA

NOTICE OF MEETING: The next Board of Directors Meeting for The Terrace at Canyon Hills Homeowners Association will be held on **Thursday, March 29, 2018**. Open Forum will be called to order at 6:30 p.m., and the Executive Session Meeting will be called to order at 7:00 p.m. The Meeting will be held at Accell Property Management, Inc., 23046 Avenida De La Carlota, Suite 700, Laguna Hills, California.

Call to Order – 6:00 p.m.

- I. Homeowner Open Forum – 6:00 p.m.**
- II. Board Actions**
 - A. Approval of Board Meeting Minutes**
 - 1. February 22, 2018
 - B. Consent Calendars & Resolutions**
 - 1. Special Resolution of the Board of Directors via Unanimous Written Consent
 - C. Maintenance & Service Proposals**
 - 1. Quezada Pro Landscape, Inc. Proposal
 - D. Administrative & Operating Requests and Actions**
 - 1. Purchasing Pool Furniture Discussion
 - 2. Homeowner Correspondence
 - E. Architectural Matters**
 - 1. Architectural Application
 - F. Financial Action**
 - 1. Draft Reserve Study
 - 2. Draft Budget
- III. Review of Association Current Financial Reporting**
 - A. Financial Reports for the Period Ending February 28, 2018
- IV. Landscape Committee Report**
- V. Executive Session – 7:00 p.m.**
 - A. Approval of Executive Session Meeting Minutes**
 - 1. February 22, 2018
 - B. Member Discipline & Enforcement of Governing Documents**
 - 1. Hearing Notice
 - 2. Satellite Relocation Discussion
 - 3. Homeowner Correspondence
 - 4. Enforcement of Items attached to Exterior Building Discussion
 - 5. Subleasing Discussion
 - 6. Garage Inspection Discussion
 - 7. Decorative Items in the Landscaping/Common Areas Discussion
 - C. Payments of Assessments & Delinquent Accounts**
 - 1. Fee Waiver Requests
 - 2. Return Check for Non-Sufficient Funds
 - D. Formation of Contracts**
 - E. Litigation or Consideration of Litigation**
 - 1. Board Conduct
 - 2. USAA Insurance Correspondence
 - F. Legal Opinions & Legal Guidance**
- VI. Adjournment**
 - A. Next Meeting – April 26, 2018**
 - B. Motion to Adjourn**