

**The Terrace at Canyon Hills Homeowners Association  
Board of Directors Meeting  
January 25, 2018**

**MEETING NOTICE & AGENDA**

NOTICE OF MEETING: The next Board of Directors Meeting for The Terrace at Canyon Hills Homeowners Association will be held on **Thursday, January 25, 2018**. Open Forum will be called to order at 6:00 p.m., and the Executive Session Meeting will be called to order at 7:00 p.m. The Meeting will be held at Accell Property Management, Inc., 23046 Avenida De La Carlota, Suite 700, Laguna Hills, California.

**Call to Order – 6:00 p.m.**

- I. Homeowner Open Forum**
- II. Board Actions**
  - A. Approval of Board Meeting Minutes**
    - 1. December 28, 2017
  - B. Consent Calendars & Resolutions**
    - 1. Special Resolution of the Board of Directors via Unanimous Written Consent to Approve Proposal
  - C. Maintenance & Service Proposals**
    - 1. Peak Lighting & Electric, Inc. Proposal
    - 2. Carasso Construction Services Proposals
    - 3. Patrol Service Proposals
    - 4. Mailbox Replacement Proposals
  - D. Administrative & Operating Requests and Actions**
    - 1. Carasso Construction Monthly Maintenance and Gutter Cleaning Contract Projects Discussion
    - 2. Blog/Communication Information
    - 3. 2018 Annual Calendar
    - 4. Homeowner Correspondence
  - E. Architectural Matters**
  - F. Financial Action**
- III. Review of Association Current Financial Reporting**
  - A. Financial Reports for the Period Ending December 31, 2017
- IV. Communication Committee Report – 6:30 p.m.**
- V. Landscape Committee Report**
- VI. Executive Session – 7:00 p.m.**
  - A. Approval of Executive Session Meeting Minutes**
    - 1. December 28, 2017
    - 2. December 22, 2017
  - B. Member Discipline & Enforcement of Governing Documents**
    - 1. Hearing Notices
    - 2. Response to Violation and Homeowner Complaints
    - 3. Rules Enforcement Discussion
  - C. Payments of Assessments & Delinquent Accounts**
    - 1. The Judge Law Firm Correspondence
    - 2. Approved Payment Plan
  - D. Formation of Contracts**
    - 1. Termination Correspondence
    - 2. Elite Enforcement Security Solutions, Inc. Correspondence
  - E. Litigation or Consideration of Litigation**
    - 1. Architectural Approval Discussion
  - F. Legal Opinions & Legal Guidance**
- VII. Adjournment**
  - A. Next Meeting – February 22, 2018
  - B. Motion to Adjourn