

**The Terrace at Canyon Hills Homeowners Association
Board of Directors Meeting
February 22, 2018**

MEETING NOTICE & AGENDA

NOTICE OF MEETING: The next Board of Directors Meeting for The Terrace at Canyon Hills Homeowners Association will be held on **Thursday, February 22, 2018**. Open Forum will be called to order at 6:30 p.m., and the Executive Session Meeting will be called to order at 7:00 p.m. The Meeting will be held at Accell Property Management, Inc., 23046 Avenida De La Carlota, Suite 700, Laguna Hills, California.

Call to Order – 6:00 p.m.

I. Board Actions

A. Approval of Board Meeting Minutes

1. January 25, 2018

B. Consent Calendars & Resolutions – No Business Pending

C. Maintenance & Service Proposals

1. Insurance Proposals
2. LaBelle-Marvin, Inc. Proposal
3. Peak Lighting & Electric, Inc. Proposal

D. Administrative & Operating Requests and Actions

1. Cancellation of Communication Committee Correspondence
2. Carasso Construction Services Correspondence
3. Enforcement of Items Attached to Exterior of Building Discussion
4. Sub-Leasing Discussion
5. Garage Inspections Discussion
6. Enforcement of Decorative Items in Common Areas Discussion
7. 2018 Annual Calendar
8. Homeowner Correspondence

E. Architectural Matters – No Business Pending

F. Financial Action

1. Draft Reserve Study
2. January Reserve Transfer Funding Correspondence
3. Bank Interest Rate Schedule
4. Bank Transaction Resolutions

II. Review of Association Current Financial Reporting

- A. Financial Reports for the Period Ending January 31, 2018

III. Homeowner Open Forum – 6:30 p.m.

IV. Landscape Committee Report

V. Executive Session – 7:00 p.m.

A. Approval of Executive Session Meeting Minutes

1. January 25, 2018

B. Member Discipline & Enforcement of Governing Documents

1. Hearing Notices
2. Homeowner Correspondence
3. Severson Plumbing Invoice

C. Payments of Assessments & Delinquent Accounts

1. Late Fee Waiver Request
2. The Judge Law Firm Correspondence

D. Formation of Contracts

1. Adams Stirling Correspondence

E. Litigation or Consideration of Litigation – No Business Pending

F. Legal Opinions & Legal Guidance – No Business Pending

VI. Adjournment

- A. Next Meeting – March 22, 2018
- B. Motion to Adjourn