

**The Terrace at Canyon Hills Homeowners Association  
Board of Directors Meeting  
April 28, 2016**

**MEETING NOTICE & AGENDA**

NOTICE OF MEETING: The next Board of Directors Meeting for The Terrace at Canyon Hills Homeowners Association will be held on **Thursday, April 28, 2016**. The Executive Session Meeting will be called to order at 6:00 p.m., and the Regular Session Meeting will be called to order at 6:30 p.m. The Meeting will be held at Accell Property Management, Inc., 23046 Avenida De La Carlota, Suite 700, Laguna Hills, California.

**Call to Order – 6:00 p.m.**

**I. Executive Session**

**A. Approval of Executive Session Meeting Minutes**

1. March 24, 2016

**B. Member Discipline & Enforcement of Governing Documents**

**C. Payments of Assessments & Delinquent Accounts**

1. Late Fee Waiver
2. Fee Waiver Requests
3. The Judge Law Firm Correspondence

**D. Formation of Contracts**

**E. Litigation or Consideration of Litigation**

1. Neighbor Complaint

**F. Legal Opinions & Legal Guidance**

**II. Homeowner Open Forum – 6:30 p.m.**

**III. Landscape Committee Report**

**IV. New Business - Board Actions**

**A. Approval of Meeting Minutes**

1. March 24, 2016 – Board Meeting
2. March 31, 2016 – Special Board Meeting
3. April 7, 2016 – Special Board Meeting

**B. Consent Calendars & Resolutions**

**C. Maintenance & Service Proposals**

1. W.B. Starr, Inc. Proposal
2. Carasso Construction Services Proposals
3. FHA Re-Certification Proposal

**D. Administrative & Operating Requests and Actions**

1. Draft Rules and Regulations
2. Ground Level Deck Inspection
3. Patio and Deck Photo Report
4. 2016 Annual Calendar
5. Board of Director Discussion
6. Water Bill Reimbursement
7. HomeShield Pest Control Correspondence
8. Officer Elections Discussion
9. Website Update
10. Member Annual Report

**E. Architectural Matters**

**F. Financial Action**

1. Audit and Tax Preparation Proposals
2. Bank Transaction Rate Schedule

3. Bank Transaction Resolutions

V. **Review of Association Current Financial Reporting**

A. Financial Report for the Period Ending March 31, 2016

VI. **Adjournment**

A. Next Meeting – May 26, 2016

B. Motion to Adjourn